



**APPLICATION FOR GYS 901 CERTIFICATION**  
**Requirements for a Quality Management System for Micro, Small and Medium-sized Enterprises.**

I/We hereby apply to be certified as operating a management system which is in conformance with the requirements of the Guyana Standard **GYS 901-Requirements for a quality management system for micro, small and medium-sized enterprises.**

**Company name:** .....

**Address:** .....

**Contact Person:**.....

**Designation:**.....

**Contact No:**.....

**Email Address:**.....

The Guyana National Bureau of Standards (GNBS) agrees not to declare any information which the applicant has advised as confidential, or which is obtained by the GNBS in confidence, except when required by law.

1. Is the establishment legally registered to operate a business?

Yes  No

(If yes, Kindly attach evidence of registration)

2. Please identify the Manuals used in the organization.

- Quality Manual
- Standard Operation Procedures
- Administrative manual
- Training manual

Others.....

3. How long was the management system implemented? .....

4. How many employees does your organization have? .....

**CS1110R0F1a**

5. Please provide details of working hours. ....

6. What products and/or services the organisation requires to be in the scope of certification?

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(Please attached on a separate sheet, if required).

7. What are the estimated dates(s) for the audit of your quality management system (please note: the audit date(s) is agreed upon the availability to the auditor and the organisation to be audited which may not be the estimated date(s)? .....

**CS1110R0F1b**

**Declaration**

I/We agree to allow the Guyana National Bureau of Standards (GNBS) to conduct audits as may be necessary.

I/We agree to pay the fee as prescribed by the GNBS, as applicable from the date of issue of the certificate.

I/We agree to any implementation advised by the GNBS in order to ensure conformity of the product or service to the relevant requirement.

I/We undertake to supply credible information in the Application Form. If this information is found to be wrong, this application may be rejected.

Should the certificate be granted, and as long as it will remain operative, I/we hereby undertake to abide by all terms and conditions for the maintenance and withdrawal/ cancellation of certification. In the event of the certificate being suspended or cancelled, I/ we also undertake to cease with immediate effect the use of the certification mark for the scope covered by the certification.

Should my organisation, for whatever, reason, experience any difficulty in meeting any or all of the requirements of this certification programme, I/we agree to inform the GNBS within 24 hours. Failure to do so will result in suspension/cancellation of the certification.

I/We agree that any costs for consultation involved prior to being certified shall be paid by me/us at the GNBS request.

I/we agree to abide by the terms and conditions for maintenance and withdrawal/cancellation of the certificate issued to me/us by the GNBS, as long as the certificate is in force.

**Signed:** \_\_\_\_\_

**Name in block letters:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**For & behalf of:** \_\_\_\_\_

Company Stamp

Dated this \_\_\_\_\_ day of the month of \_\_\_\_\_, of the year \_\_\_\_\_

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