

Application Form

NATIONAL QUALITY AWARDS PROGRAMME

APPLICATION FORM

Information provided to the Guyana National Bureau of Standards will be treated with the strictest confidence and will only be used for the application, assessment and evaluation processes of the National Quality Awards Programme.

1)	Name of Organisation:			
2)	Address of Organisation:			
3)	Name of Primary Contact: Designation:			
	Tel. #: Email Address:			
4)	Name of Alternative Contact: Designation:			
	Tel. #: Email Address:			
5)	Date of Application:			
6)	Type of Enterprise:			
	□ Manufacturing □ Service □ Small Business (Service)			
	□ Small Business (Manufacturing) □ Agro processing			
7)	Number of Employees in the company			
8)	How long has your company been in operation? Years			
9)	Do you have a Tax Compliance Certificate for the company? \Box Yes \Box No			
10)) Is the company registered with the Deeds Registry? \Box Yes \Box No.			
11)	Is the company National Insurance Scheme Compliant? \Box Yes \Box No.			
12)	To what sector (s) of the economy does your organisation belong?			
	□ Construction □ Educational Other:			
13) Is the enterprise a subsidiary or franchise of a larger organization and/or international organisation?				
	\Box Yes \Box No			
14)	Type of Award for which your organisation is vying:			
	□ Manufacture Award for Quality □ Service Award for Quality			
	□ Small Business Award for Quality □ Agro Processers' Award for Quality			
15)	List two reasons for applying for this award: (i)			
	(ii)			

16) List the products manufactured or services offered by your organisation:

17)	To which marke	et (s) does your	organisation supply products and/or services	?
	🗆 Local	□ Overseas	□ Both	

18) Is your organisation currently implementing the requirements of any national or international standard?

□ Yes □ No

If yes, what is the name of the standard?

- 19) From the following, please indicate which manuals/relevant documents are being used by your organization.
 - Quality Manual/Policy Manual
 Best Practices Manual
 Documented Standard Operating Procedures
 Good Agro Processing Manual

20) Is your organisation currently employing at least 50 percent Guyanese? □ Yes □ No

Please note that by signing and submitting this application form to the GNBS, you are agreeing to the following:

- The aforementioned information provided is true and correct.
- For any justifiable reason your application can be rejected
- You will permit, facilitate, and cooperate with a team of assessors during a systems audit of your organisation.

Application and award fees to participate in National Quality Awards are:

•	Manufacturing and Services -	\$10,000
•	Small Business (Manufacturing & Services) -	\$5,000
•	Agro Processing-	\$3,000

NAME OF ORGANISATION REPRESENTATIVE

..... DATE

SIGNATURE OF ORGANISATION REPRESENTATIVE

Official Use Only				
Date Received:				
Participation approved	□ Participation not approved			
Remarks:				
Signature of NQA Representative:				
Date:				