



GUYANA NATIONAL BUREAU OF STANDARDS

APPLICATION FORM FOR THE MADE IN GUYANA CERTIFICATION MARK PROGRAMME.

SECTION A: GENERAL

Application to use the Made in Guyana Certification Mark for manufactured product conformity under the authority of the GNBS Standards Act, No. 11, 1984.

Name of Company:

Full name of Business

Address:

Phone #:

E-mail Address:

Contact Person(s):

Is the company registered with the office of registration to operate a business?

If "Yes", Please attach a copy of the registration.

I/We hereby apply to use the Made in Guyana Certification Mark in relation to the manufactured product(s) mentioned below.

SECTION B: PRODUCT DETAILS

Description of Product	Brand Name	Type/Size/Grade/Style

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SECTION C: PRODUCTION INFORMATION

RAW MATERIALS/COMPONENTS

Materials Purchased	Source	Related Standards/Specifications

SECTION D: QUALITY SYSTEM

Do you have a quality system? Yes No

If “yes” please indicate compliance with company standard
 ISO 9001
 HACCP
 ISO 22000

Other standard, please specify _____

Are procedures documented? Yes No

Are procedures fully implemented? _____

If no, when will procedures be fully documented and implemented?

Month _____ Year _____

CS1108R0F1(b)

SECTION E: TESTING FACILITIES

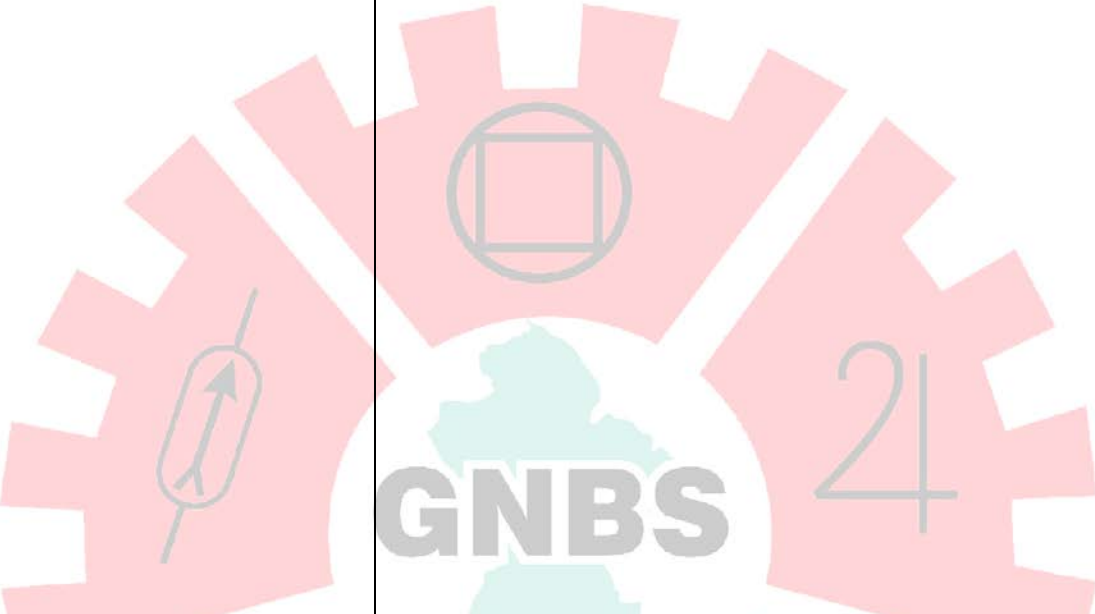
Are testing facilities available in the factory.

Yes

No

If no, where is testing being done? _____

List of testing and inspection equipment available are:

Type of Equipment	Maintenance and Calibration status
	

SECTION F: MANUFACTURING EQUIPMENT DETAILS

Please indicate the manufacturing equipment used in the production process:

Manufacturing Equipment	Maintenance status

SECTION G: EMPLOYEES

Please give details of the number of employees in the following departments:

Total in company _____

Total in quality department _____

Total in production department _____

Total Guyanese staff _____

Total non-Guyanese staff _____

Is there an organizational chart in place? Yes No

SECTION H: OTHER INFORMATION

Please give details of working hours.

Please give details of any approval granted by other certifying bodies.

Please identify any Trade Associations of which the company is a member.

Please state if the manufacturing process is being regulated by an agency.

If yes, please indicate which agency.

SECTION J: DECLARATION

I/We agree to extend to the Guyana National Bureau of Standards (GNBS), access to all facilities at our command for carrying out inspection at our factory. We also agree to pay all expenses for inspection to be done independently, as may be required by the GNBS.

I/We agree to pay the Made in Guyana Certification Mark fee as prescribed by the GNBS, as applicable from the date of issue of the certificate.

I/We undertake to put into operation any recommendations advised by the GNBS to ensure conformity of the product to the criteria for the Made in Guyana Certification Mark.

I/We undertake to supply credible information in the Application Form. If this information is found to be inaccurate, this application may be rejected.

Should the Made in Guyana Certification Mark be granted, and as long as it will remain operative, I/we hereby undertake to abide by all terms and conditions for the maintenance and withdrawal/ cancellation of the Made in Guyana Certification Mark. In the event of the Made in Guyana Certification Mark being suspended or cancelled, I/ we also undertake to cease with immediate effect to use the Made in Guyana Certification Mark on the product(s) covered by the certificate and to withdraw all relevant advertising matters as it relates to the certificate granted.

Signed: _____

Name in block letters: _____

Position: _____

For & behalf of: _____

Company Stamp

Dated this _____ day of the month of _____, of the year _____ .